

# COATESVILLE AREA SCHOOL DISTRICT SPECIAL SCHOOL BOARD MEETING MINUTES

*Coatesville Area Senior High School Auditorium*

**JANUARY 10, 2017**

*(Immediately Following Committee Meetings)*

## **OPENING ACTIVITIES**

### **1. CALL TO ORDER AT 8:19 P.M.**

### **2. PURPOSE OF MEETING**

The purpose of this meeting is to approve the bills payable, and any other matters that may come before the Board.

### **3. READING OF MISSION STATEMENT**

*The Mission of the Coatesville Area School District, rich in diversity and committed to excellence, is to create innovative educational experiences which are funded by the taxpayers, supported by the community, delivered by dedicated teachers and administrators, to ensure all students will become responsible, contributing global citizens.*

### **4. ADVISEMENT**

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

### **5. ROLL CALL**

#### **Board of School Directors**

Dean A. Snyder, President - <i>absent</i>	<i>(Operations Committee)</i>
Ann M. Wuertz, Vice President - <i>present</i>	<i>(Education &amp; Policy Committees)</i>
Stuart C. N. Deets - <i>present</i>	<i>(Finance Committee)</i>
Brenda L. Geist - <i>present</i>	<i>(Operations Committee)</i>
Bashera Grove - <i>present</i>	<i>(Policy Committee)</i>
James Hills - <i>present</i>	<i>(Education &amp; Finance Committees)</i>
Laurie C. Knecht - <i>present</i>	<i>(Operations Committee)</i>
Thomas Siedenbuehl - <i>present</i>	<i>(Finance &amp; Policy Committees)</i>
Deborah L. Thompson - <i>present</i>	<i>(Education Committee)</i>

#### **Administration**

Dr. Cathy Taschner, Superintendent of Schools - *present*  
Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum and Learning - *present*  
Ronald G. Kabonick, Director of Business Administration and School Board Secretary - *present*  
Dr. Siobhan Leavy, Director of Pupil Services - *present*  
Jason Palaia, Director of Elementary and Secondary Education – *present*

#### **General Counsel**

Judy Shopp, Esquire - *present*

### **6. MOMENT OF SILENCE AND SALUTE TO THE FLAG**

## **ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA**

### *Additions:*

- **Student Adjudication 10001754**

RECOMMENDED MOTION: That the Board of School Directors approve the addition of Student Adjudication 10001754.

Motion: Laurie Knecht

Second: Deborah Thompson

Vote: 8-0-0

- **Request to Waive Fees – Coatesville Youth Initiative – C. A. S. H. S.**

RECOMMENDED MOTION: That the Board of School Directors approve the addition of the Request to Waive Fees for MLK Day of Service on January 16, 2017.

Motion: Stuart Deets

Second: Laurie Knecht

Vote: 8-0-0

- **Request to Waive Fees – Art Partners – Reeceville and King’s Highway Elementary Schools**

RECOMMENDED MOTION: That the Board of School Directors approve the addition of the Request to Waive Fees from Art Partners Studio.

Motion: James Hills

Second: Stuart Deets

Vote: 8-0-0

## **PUBLIC COMMENT ON AGENDA ITEMS**

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

## **MOTION ITEMS FOR APPROVAL**

### **A. Financial Statements**

**RECOMMENDED MOTION:** That the Board of School Directors approve the enclosed Financial Statements and the bills payable list, as presented.

Motion: Tom Siedenbuehl

Second: Laurie Knecht

Vote: 8-0-0

### **B. 2007 General Obligation Bonds Refinancing**

**RECOMMENDED MOTION:** That the Board of School Directors authorize and direct the School District Administration, Legal Counsel, Bond Counsel and Bond Underwriter to take the necessary steps to refinance the 2007 General Obligation Bonds in order to realize the debt service savings.

Motion: Stuart Deets

Second: Brenda Geist

Vote: 8-0-0





b. CATSS

- 1) Baker, Maxine, Cafeteria/Playground/Library Aide for Caln Elementary School. Reason: Retirement. Effective: 11/29/2016.
- 2) Davis, Kristin, 5.75 Cafeteria/Playground/Library Aide for Reeceville Elementary School. Reason: Personal. Effective: 1/5/2017.
- 3) Grant, Verna, 5.75 Hour Special Education One-on-One Aide for King's Highway Elementary School. Letter Dated: 12/26/2016. Reason: Personal. Effective: 1/6/2017.
- 4) Griffy, Rayonna, 5.75 Hour Special Education One-on-One Aide for East Fallowfield Elementary School. Reason: Personal. Effective: 12/26/2016.
- 5) Repko, Nancy, Attendance Secretary for Friendship Elementary School. Letter Dated: 12/22/2016. Reason: Personal. Effective: 1/13/2017.
- 6) Sheller, Gabrielle, Receptionist for Coatesville Area School District. Letter Dated: 12/22/2016. Reason: Personal. Effective: 1/6/2017.

c. FEDERATION

- 1) Raysor, David, B Custodian for Coatesville Area Senior High School. Letter Dated: 12/5/2016. Reason: Retirement. Effective: 1/6/2017.

d. NON-CERTIFIED

- 1) Walker, LaMont, Cook Manager for Caln Elementary School. Letter Dated: 12/19/2016. Reason: Personal. Effective: 1/2/2017.

e. EXTRA DUTY

- 1) Cooper, Victoria, Girls' Lacrosse Coach for North Brandywine Middle School. Letter Dated: 12/9/2016. Reason: Personal. Effective: 2016—2017 School Year.
- 2) Daniel, Darryl, Assistant Football Coach for Coatesville Area Senior High School. Letter Dated: 12/15/2016. Reason: Personal. Effective: 12/15/2016.
- 3) Ervin, Khalil, 7<sup>th</sup> Grade Boys' Basketball Coach for South Brandywine Middle School. Letter Dated: 12/6/2016. Reason: Personal. Effective: 12/6/2016.

**2. New Appointments - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. CATA

- 1) Sciandra, Jamielynn, 7<sup>th</sup> Grade English/Language Arts Teacher for North Brandywine Middle School. Posted: 10/17/2016. Salary: \$44, 933 (prorated). Step: 2. Level: B. Temporary Professional Contract. Degree: BA—Creative Writing, Susquehanna University. Certification: English 7-12. SP4: Approved. Pending 168 Forms.

- 2) Stevenson, Jill, Special Education Teacher for South Brandywine Middle School. Posted: 11/7/2016. Salary: \$66,833 (prorated). Step: 11. Level: M+30. Professional Contract. Degree: MS—Education, Neumann University. MS—Educational Administration, Gwynedd-Mercy College. BS—Education, Temple University. Certification: Special Education PK-12, Earth and Space Science 7-12, Mid-Level Mathematics 6-9. Effective: 2/14/17. SP4: Approved. Pending 168 Forms.
- 3) Viscuso, Ashley, Long Term Substitute Special Education Teacher (certification letter) for South Brandywine Middle School. Posted: 10/6/2016. Salary: \$44, 933 (prorated). Step: 1. Level: B. Temporary Substitute Employee Contract. Degree: BS—Early Childhood Education/Special Education, West Chester University. Certifications Pending: Grades PK-4, Special Education PK-8. SP4: Approved. Pending 168 Forms.

b. CATSS

- 1) Brubach, Michelle, 5.75 Hour Special Education One-on-One Aide for Friendship Elementary School. Posted: 11/17/2015. Salary: \$12.50/hour. Effective: 1/3/2017. SP4: Approved. Pending 168 Forms.
- 2) Cotto, Ruth, 5.75 Hour Special Education One-on-One Aide for King's Highway Elementary School. Posted: 11/17/2015. Salary: \$12.50/hour. Effective: 1/3/2017. SP4: Approved. Pending 168 Forms.
- 3) Davis, Kristin, 5.75 Hour Cafeteria/Playground/Library Aide for Reeceville Elementary School. Posted: 11/17/2015. Salary: \$9.50/hour. Effective: 1/3/2017. SP4: Approved. Pending 168 Forms.
- 4) Hernandez, Raul, 5.75 Hour Cafeteria/Playground/Library Aide for Rainbow Elementary School. Posted: 11/17/2015. Salary: \$9.50/hour. Effective: 12/5/2016. SP4: Approved. Pending 168 Forms.
- 5) Marlow, Lakeesha, 4.5 Hour Cafeteria/Playground/Library Aide for Caln Elementary School. Posted: 11/17/2015. Salary: \$9.50/hour. Effective: 1/3/2017. SP4: Approved. Pending 168 Forms.
- 6) Norris, Demetrius, 5.75 Hour Special Education One-on-One Aide for Scott Middle School. Posted: 11/17/2015. Salary: \$12.50/hour. Effective: 12/21/2016. SP4: Approved. Pending 168 Forms.
- 7) Schmidt, Jenny, 250 Day Secretary for the Coatesville Area School District. Posted: 6/28/2017. Salary: \$15/hour. Effective: 1/17/2017. SP4: Approved. Pending 168 Forms.

c. FEDERATION

- 1) Griffith, Karen, 3.75 Hour General Utility Worker for Coatesville Area Intermediate High School. Posted: 5/31/2016. Salary: \$13.66 per hour (\$14.66 after 520 hour probation period). Effective: 1/3/2017. SP4: Approved. Pending 168 Forms.

- 2) Scullin, Regina, 3 Hour General Utility Worker for King's Highway Elementary School. Posted: 5/31/2016. Salary: \$13.66 per hour (\$14.66 after 520 hour probation period). Effective: 1/3/2017. SP4: Approved. Pending 168 Forms.

d. EXTRA DUTY

- 1) Batten, Megan, Homebound Instructor Tutor for the Coatesville Area School District. Posted: 11/28/2016. Salary: \$33/hour as need arises. Effective: 2016—2017 School Year. SP4: Staff.
- 2) Brownback, Matthew, Assistant Wrestling Coach for South Brandywine Middle School. Posted: 10/10/2016. Salary: \$1,660.25 (prorated). Effective: 2016—2017 School Year. SP4: Approved. Pending 168 Forms.
- 3) Byerly, Stephanie, Club 24 Co-Advisor for Caln Elementary School. Posted: 12/5/2016. Salary: \$265.79 (prorated). Effective: TBD.
- 4) Crouse, Cynthia, Homebound Instructor Tutor for Coatesville Area School District. Posted: 11/28/2016. Salary: \$33/hour as need arises. Effective: 2016—2017 School Year. SP4: Staff.
- 5) Eaton, Jennifer, Mentor for Robert Muehlbach. Subject: Math. Building: Coatesville Area Senior High School. Posted: 6/1/2016. Salary: \$1,000 (prorated) per mentee. Effective: 2016—2017 School Year. SP4: Staff.
- 6) Ervin, Khalil, 8<sup>th</sup> Grade Boys' Basketball Coach for South Brandywine Middle School. Posted: 11/19/2016. Salary: \$3,394.75 (prorated). Effective: 2016—2017 School Year. SP4: Staff.
- 7) Guy, Donna, Pilot Program for STEM Club for Reeceville Elementary School. Posted: 12/13/2016. Salary: \$615.00 (Prorated). Effective: 2016—2017 School Year. SP4: Staff.
- 8) Henan, Madline, Food Service Substitute for the Coatesville Area School District. Posted: 5/31/2016. Salary: \$9/hour. Effective: 1/3/2017. SP4: Approved. Pending 168 Forms.
- 9) Hughes, Gabriel, Mentor for Austin Gross. Subject: Instrumental Music. Building: Coatesville Area Senior High School. Posted: 6/1/2016. Salary: \$1,000 (prorated) per mentee. Effective: 2016—2017 School Year. SP4: Staff.
- 10) Schreiber, Stephen, 7<sup>th</sup> Grade Boys' Basketball Coach for North Brandywine Middle School. Posted: 11/30/2016. Salary: \$2,422.20 (prorated). Effective: 2016—2017 School Year. SP4: Staff.
- 11) Sheehan, Patrick, After School Tutor for Coatesville Area Senior High School. Posted: 11/8/2016. Salary: \$33/hour per CATA contract. Effective: 2016—2017 School Year. SP4: Staff.

12) Zwick, Jody, Girls' Lacrosse Coach for North Brandywine Middle School. Posted: 12/12/2016. Salary: \$2,518.94 (prorated). Effective: 2016—2017 School Year. SP4: Staff. Pending 168 Forms.

13) After School Tutors for Scott Middle School. Posted: 10/7/2016. Salary: \$33/hour per CATA contract. Effective: 2016—2017 School Year. SP4: Staff.

Angela Garthwaite  
Emma Kate Knightly  
Patricia Miller  
Brian Riker

Margaret Gunlefinger  
Melissa McIlhenny  
Audrey Monte

14) Club 24 Co-Advisors for Caln Elementary School. Posted: 12/5/2016. Salary: \$265.79 (prorated). Effective: TBD. SP4: Staff.

Jonathan Maxwell

Jennifer Pfeiffer

**3. Involuntary Transfers:**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Involuntary Transfer of:

a. CATSS

1) Sheckells, Joanne, move from 5.75 Hour Special Education One-on-One Aide for Rainbow Elementary School to East Fallowfield Elementary School. Effective: 12/12/2016.

**4. Change of Status**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Change of Status as indicated:

a. FEDERATION

1) Vasko, Kristen, move from 3 Hour General Utility Worker for Rainbow Elementary School to 4.5 Hour General Utility Worker for Scott Middle School. Effective: 11/20/2015.

**5. Tenure**

**RECOMMENDED MOTION:** That the Board of School Directors approve tenure for the following temporary professionals who have been certified by the District Superintendent as being eligible for the professional status. Each person shall be provided with a Professional Employee Contract per Section 1108 of the School Code.

Kyle Walker 8/26/2016



**6. Corrections**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Corrections as indicated:

a. CATA

- 1) Gross, Austin, Music Teacher for the Coatesville Area Intermediate High School did not transfer to Coatesville Area Senior High School. Effective: 8/29/2016.
- 2) Tingle Lewis, Rita, Music Teacher for the Coatesville Area Senior High School did not transfer to Coatesville Area Intermediate High School. Effective: 8/29/2016.

Motion: James Hills

Second: Stuart Deets

Vote: 8-0-0

**PUBLIC COMMENT**

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

**ADDITIONAL BOARD MEMBERS' REPORTS**

Mrs. Geist will meet with the CCIU Board this Wednesday at 7:30 p.m. at the Boot Road location. All Board members are welcome to attend.

**INFORMATION ITEMS**

**ADJOURNMENT**

This meeting was adjourned at 8:36 p.m. on a motion by Laurie Knecht and seconded by Deborah Thompson.

Respectfully submitted,  
*Karen Jackson, Recording Secretary*

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Ronald G. Kabonick, School Board Secretary

*Anyone wishing to review the minutes verbatim should contact the School Board Secretary to request a copy of the digital/audio file or you may visit our website to view the video of this meeting.*